

## Ideal Office Anti-Slavery Statement 2020

This statement is made on behalf of Ideal Office Limited with regards to the Modern Slavery Act 2015 which requires large employers to be transparent about their efforts to eradicate Slavery & Human Trafficking in their supply chain.

We are proud of the steps we have taken thus far to combat slavery & human trafficking and the purpose of this statement details our policies and practices in recognising and preventing human trafficking within our own supply chain.

We are a first-class provider of commercial office furniture across the UK, working within both the private and public sector. We have operated in this market for more than 14 years and are proud to provide our service to some of the UK's leading household names, schools, colleges and universities throughout the country.

Our supply chain is predominantly the purchase of goods for resale, occasional use of 3<sup>rd</sup> party contractors, facilities maintenance, utilities, waste management and procurement of vehicles.

We have made a commitment to further develop our strategy with regards to slavery & human trafficking over the coming years. This will include the implementation of a program to further educate staff, conducting supply chain and internal audits and monitoring these.

Our Anti-slavery Policy reflects on our commitment to acting ethically and with the utmost integrity in all our business relationships and to continue implementing, monitoring and enforcing effective systems and controls to ensure slavery & human trafficking is not taking place anywhere within our supply chains.

We ensure that we work with suppliers who treat their obligations towards this matter with the same level of importance we do here at Ideal Office.

Due to the close working relationships we have with our supply chain partners, and the close-knit company culture we have created with our management & employees.

We discuss this matter with all members of staff and are very selective which supply chain partners we engage with and have a zero-tolerance policy with regards to non-compliance.

Our employees are encouraged to identify and report and perceived breaches of our anti-slavery policy in without fear of repercussions.